

Minutes

SHEBOYGAN TRANSIT COMMISSION

Tuesday, October 16, 2012 at 5:00 p.m.

City Hall – 3rd Floor Conference Room

Members: Todd Wolf, Chair; Lee Montemayor, Vice-Chair; Mayor Terry Van Akkeren; Ald. Joseph Heidemann; Ald. Don Hammond; Ald. David Van Akkeren; Chief Domagalski; Chad Pelishek; Jean Kittelson; Traci Robinson, (ex-officio member)

Others in Attendance: Ald. Darryl Carlson (Proxy for Ald. Don Hammond); Captain James Veese (Proxy for Chief Domagalski); Steve Sokolowski (Proxy for Chad Pelishek); Derek Muench, Operations Supervisor

Absent/Excused: Ald. David Van Akkeren

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Approval of the minutes from the September 18, 2012 meeting.

Commissioner Lee Montemayor motioned to approve the minutes. Commissioner Jean Kittelson seconded the motion. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None

5. Transit and Parking Monthly Reports

Transit: Ridership decreased 2.4%. 1 less day of operation in September 2011 vs. 2012. Revenue was down .5%.
Parking is tracking as expected.

Metro Connection provided 3,532 passenger trips for the month of September.

6. Revise lot 7 - combination metered and rental stalls

With the sale of Lot #6 the Parking Utility has to move several renters from Lot #6 to another area. The best option would be to open up Lot #7 to "Reserved" parking and move those renters to that lot. Currently there are 45 parking stalls in Lot #7. This request is to open up 30 of those stalls to "Reserved" Parking and have 15 stalls remain meter parking only. Commissioner Lee Montemayor motioned to approve this request. Commissioner Jean Kittelson seconded the motion. All ayes, motion approved unanimously.

7. Approval to submit 2013 5307 funding Grant request.

Mayor Terry Van Akkeren motioned to approve this request. Commissioner Lee Montemayor seconded the motion. All ayes, motion approved unanimously.

*Persons with disabilities who need accommodations to attend this meeting should contact
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

8. Other business

Shoreline Metro is expanding sales at our current Token Outlet vendors by adding the sale of Monthly Bus Passes. This will allow our customers the ability to use Debit or Credit Cards to purchase these passes.

Shoreline Metro has begun its bus shelter project. A shelter has been installed in front of the RCS Plant on Geele Avenue and the bus shelter located at the Southside Walmart has been moved so that both route 10 and route 30 buses can utilize the shelter. 5 or 6 more shelters are expected to be relocated.

Metro Connection is scheduled to receive a new County owned vehicle this week.

9. Next meeting date: November 20, 2012

10. Commissioner Lee Montemayor motioned to adjourn the meeting. Ald. Darryl Carlson seconded the motion.

Meeting Adjourned.

Respectfully submitted by:

Ann Koeller, Confidential Secretary